

TransAccess
MISSION FULLFILLMENT REPORT
January 1, 2005 –December 31, 2005

- Total number of individuals with disabilities served in 2005: 1200
- Total number of individuals with disabilities served indirectly: 550
- Total number of other individuals served (teachers, family members, community partners, etc): 618
- Total Served: 1626

Program Highlights

Total Students served to date: 946

Active students: 315
Short Term Services: 530
Inactive Students: 46
Closed Students: 55

Internship Program/School to Career Program

Internships YTD: 0	Mentorships YTD: 0	Mentors Recruited: 60
Pending Internships: 0	Meetings and Presentations: 66	
Employer Contacts: 34	Job Shadowing Sessions: 4	Attendees: 66
New Internship Sites: 0	Business Networking Sessions: 5	Attendees: 47
Attendees to student classes/workshops/training: 480		

PWI

- Number of files opened YTD to PWI job placement services: 125
- Number of employer contacts/visits: 161
- Number of job referrals: 513
- Number of PWI total hires: 107
- Number of PWI placements 90+ days: 94

Individual pre employment services

- Resume creation/revision: 551
- Interviewing skills: 706
- Self-advocacy: 476
- Other (college applications, employment applications, job fair navigation): 407

Workshops offered

Self-advocacy, Americans with Disabilities Act, Interviewing skills, Resume Writing, Social Security Benefits, Job Fair Navigation, Job Research Skills, Job retention, On-line Job Search and Understanding Your I.E.P.

Presentations, Partnerships, Recruitment Sources, Memberships, Volunteers:

- Total Volunteer Hours for STC and Internship programs: 56.5
- Recruitment: Eastside Union High School District, Milpitas Union High School District, San Jose Union High School District.

- Presentations: San Jose Unified High School District; the US Department of Labor Training Forum: Building Employment Opportunities for People with Disabilities and Santa Clara Unified High School District Parent Night, Fremont Unified high school district parent night, DOR Piedmont Office, employment Access Conference, Special Hope Foundation, Microsoft Up Grant Funders, Beacon High School (private school).
- Training: Sheree attended C.O.I.N. (online guidance and curriculum program) training; Sylvia attended training at the US Department of Labor Training Forum: Building Employment Opportunities for People with Disabilities; Sylvia attended the PWI grant training and the RSA Conference. The PWI and STC Team attended Real Games Life Skills Training; Sheree, Daniel and Ivon attended the DOR Employment 2005 and Beyond Community Training, Sylvia and Maria attended the Workability I conference,
- Employer Meetings: Adobe, Allied Barton Security, Barnes and Noble, Black Angus, Borders, Camera Cinemas, Century Theaters (Capitol 16, Berryessa, Great Mall), Chuck E. Cheese, Fed Ex, Hair Village, Hometown Buffet, IBM JoAnn's Fabrics, Kamen's, Kragen Auto, Labor Ready, Lockheed, Macaroni Grill, Mervyn's, Marie Callendar's, Michael's, Pak N Save Foods, Radio Shack, Regional Medical Center, Rite Aid, Safeway, Starbuck's, Target, Toys R Us, Walmart, Washington Mutual UPS, Zanotto's,
- Employer Involvement: Bob, Daniel and Sylvia arranged STC and PWI activities with the following employers: Adobe, Banana Republic, Century Theaters, HomeTowne Buffet, Hewlett-Packard, HP Pavilion, Mervyn's, Nasa/Ames, Red Lobster, UPS. Bob attended the San Jose Airport Authority ADA Advisory Committee.
- Business Advisory Committee: The Advisory Committee meets quarterly. Highlights from meetings in 2005 include a meeting at Lincoln High School where the members provided an employer panel to students and a meeting at TransAccess to provide mock interviews to Boot Camp Students.
- Community Meetings: Adobe Foundation, Alum Rock Youth, Adobe Community Partners Summit, Association of Professionals with Disabilities meeting, BACED, Broadway Continuation School, Campbell Union High School District, Pathfinders School, CMI Advisory Committee, Community Collaboration Team, Community High School, DOR San Jose, DOR Sacramento, Eastside Union High School District, Fremont Union High School District, Goodwill, HOPE Rehabilitation, Milpitas TPP, NOVA/CONNECT Stakeholders meeting, NOVA Youth, Peninsula Center for the Blind and Visually Impaired, Professional and Technical Diversity Network Power Networking Event, Promatch, San Jose Chamber events, San Jose Unified High School District, San Jose TPP, Stanford University; SSA/SSI meeting, NOVA, Office of Disability Employment Policy, American Association of Persons with Disabilities.
- California Mentoring Initiative: Maria and Bob have attended three quarterly meetings for the State Advisory Committee and will return in March, 2006. Sixty mentors have been recruited and 50 mentees have been recruited. The mentor and mentee packet and operating manual have been completed. Two mentor trainings were complete and a third training is scheduled for February. Matches have been

arranged. Recruitment activities have taken place at: AAPD, Volunteer Match, American Society of Trainers and Developers, Cisco, Kiwanis Club, NASA, Belmont Independent Living Center, Lockheed, San Jose Airport Authority, IBM, AAAS, OnSight, Easter Seals, San Jose State University DRC, Stanford University DRS, Alliance for Community Care, Kids In Common, Society of Women Engineers, PACE, Sunnyvale Volunteer Center, City Year, Council on Aging, Via Rehabilitation Services, Rotary, Craig's List and Kiwanis.

- Fee-For-Service:
 - Sylvia organized a job fair for the Fremont Unified School District.
 - 2 two week sessions as well as three one day sessions of Boot Camp were completed this summer as part of the fee-for-service with San Jose Unified High School District.
 - The San Jose Unified High School District Board approved a P.O. for \$75,000 in services for 2005 and \$75,000 for 2006.
 - Eastside Unified has approved \$15,000 for the 2004-2005 school year and \$55,000 (and possibly \$200,000 pending further district approval) for the 2005-2006 school year.

A.T. Labs

DR Evaluations: 25

DR Training: 13

Worker's Comp. Evaluations: 2

Worker's Comp training: 0

School Evaluations (Students): 1

School Training (students): 13

School Training (Staff): 70

Private Pay (Individuals and Employers): 11

Scholarship Services: 12

In-Kind Donations:

Total Clients receiving Access Technology Evaluations and Training: 65

Total Attendees to Presentations: 205

Total Attendees to Group Trainings: 153

Total Served in 2005 YTD: 348

Highlights:

- Presentations and Meetings: John and Christina presented at Samuel Merritt College; provided a CAT Lab tour to Adobe, NOVA and Walt Reland. John attended the CSUN Conference and Physically Unlimited meeting. John has had meetings with West Valley College, Parents Helping Parents and Rick Plescia from Kurzweil. Jane and John provided a tour and an ergonomic workshop to the DOR counselors of the San Jose District and presented at a meeting of the Salinas DOR office. Jane and John also provided a tour and AT orientation to the Boot Camps Students. Jane, John and Sylvia presented on access technology for learning disabilities at the employment Access Conference. Jane and John met with the developer of LOMAK, an alternative input device, Jane and John attended the Occupational Therapy Association of California Conference.

- General Business Meetings: John met with the Department of Rehabilitation for the quarterly meetings. John, Jane and Maria met with Department of Rehabilitation for the first quarterly meeting for the equipment establishment grant.
- Other Fee-for-service: The Kurzweil scanning business is moving forward. With the assistance of Neil Williams, we have completed a contract/agreement for the schools. We have increased our business with Fremont Unified high school district and Jane and John are marketing the services to other school districts as well as working with Kurzweil to co-market the services.
- Other:
 - Jane returned from leave at the end of May. Christina has decided to stay home with her baby and resigned from her position at TransAccess. We will not fill the opening until Jane and John sufficiently increase referrals.
 - John has been updating the Dragon training manual.
 - John has been managing scanning for Fremont Unified.
 - The CAT Lab received an equipment establishment grant from the Department of Rehabilitation. Jane and John have been researching and ordering equipment for the grant.
 - The CAT Lab was recertified by the State Department of Rehabilitation to provide access technology services. We received the maximum 2 year certification after a meeting and inspection of our premises as well as operating policies and procedures of the Lab as well as TransAccess overall.

General

- Maria presented to or met with: NOVA Workforce Board annual board retreat re: employment services and trends; DR San Jose District Contract Manager; Patty O'Sullivan, Global Diversity and Work/Life Manager from Agilent; Annette Rodarte of ESUHSD re: California Mentoring Initiative; The Telecommuting Advantage; The Pathfinder School; The Cisco Foundation; The regional HR manager for Radio Shack; NOVA Business Liason group; Art Lopez, District Administrator for the Department of Rehabilitation; Adobe Community Affairs; DOR Business Office re: CMI Grant; Pam Moore of DOR regarding assisting with DOR Training event; Computer Technologies Training Program in Berkeley; Project HIRED Recognition Breakfast, State Rehabilitation Council and Governors Committee joint task force on accessibility in the one-stop centers, NISH, San Jose Unified High School District Special Education Manager, Maria presented at the Employment Access Conference with SAF and Project HIRED on CBO Collaboration.
- Maria continues to attend and participate at a leadership level the Professional Technical Diversity Network, Silicon Valley Partnership, the Governor's Committee for the Employment of Persons with Disabilities, the Santa Clara County Committee for Persons with Disabilities, the Community Collaboration Team, the NOVA Youth Advisory Committee and the DOR event collaboration.
- Maria participated in the following events: The California Governor's Committee quarterly business meetings, PWI Grant Training, Cisco Foundation Annual grant awards breakfast; California Mentoring Initiative Quarterly Advisory Committee Meetings; Equipment Establishment Grant meeting with DOR; Center for Excellence in Nonprofits Executive Director Roundtable; California Health Incentive

Improvement Project; Youth Leadership Forum Student Interviews; San Jose Silicon Valley Poker for Purses event as a guest of Manpower Staffing Services, the NOVA Leadership Luncheon, the AFP Diversity event and Philanthropy Day Luncheon and the Project HIRED Event.

- The IRS performed an audit of TransAccess for FY 2003. We were audited due to a note in the file from the previous IRS audit in 1997 regarding lack of filing of UBTI. Since the sale of DPI Services, we have not needed to file UBTI, but we needed to prove this to the IRS. The audit and follow-up documentation have been completed. We are waiting to receive notification that the IRS will close our file.
- All Staff participated in CPR training and are certified.

Events and PR

- Employment Access 2005 was held for its 6th consecutive year at the Microsoft Conference Center in Mt. View, September 28th and 29th. There were over 200 attendees. Microsoft has agreed to host the event in 2006, which will be held on September 27th and 28th.
- TransAccess is one of the organizations featured in the Adobe Community Affairs Annual Report.
- Ranya continues to update the website.